

**Washburn University  
Meeting of the Faculty Senate  
August 31, 2015  
3:00 PM – Kansas Room, Memorial Union**

- I. Call to Order**
- II. Approval of Minutes of the Faculty Senate Meeting of May 4, 2015 (pp. 2-5)**
- III. President’s Opening Remarks**
- IV. Report from the Faculty Representative to the Board of Regents**
- V. VPAA Update—Dr. Randy Pembrook**
- VI. Faculty Senate Committee Reports**
- VII. University Committee Reports:**
  - **Receipt of the International Education Committee minutes of 3-26-15 (p. 6)**
  - **Receipt of the Assessment Grant Committee minutes of 5-7-15 (p. 7)**
  - **Receipt of the Curriculum Grant Committee minutes of 4-22-15 (p. 8)**
  - **Receipt of the Faculty Development Grant Committee minutes of 4-22-15 (p. 9)**
  - **Receipt of the General Education Course Review Committee minutes of 4-8-15 (p. 10-11)**
  - **Receipt of the Interdisciplinary Studies Committee minutes of 4-8-15 (p. 12)**
  - **Receipt of the Interdisciplinary Studies Committee minutes of 5-4-15 (p. 13)**
  - **Receipt of the Small Research Grant Committee minutes of 4-23-15 (p. 14-15)**
- VIII. Old Business:**
- IX. New Business:**
- X. Information Items**
- XI. Discussion Items**
- XII. Announcements**
  - **Location of our next meeting (September 21<sup>st</sup>) is Henderson Hall, Room 112.**
- XIII. Adjournment**

**Washburn University  
Meeting of the Faculty Senate  
May 4, 2015  
3:00 PM – Kansas Room, Memorial Union**

**PRESENT: Alexander (Ryan), Ball, Dick, Frank, Friesen, Jackson, Kwak, Lunte, Mapp, McConnell-Farmer, Modellmog, Palbicke, Pembroke, Petersen, Routsong, Russell, Sanchez, Schbley, Schmidt, Schnoebelen, Scofield, Smith, Stacey, Stevens, Sun, Wisneski**

**ABSENT: Berry, Chamberlain, Childers, Florea, Francis, Mapp, McHenry, Perret, Rubenstein, Sadikot, Sourgens, Stevenson, Treinen, Weiner**

**GUESTS/NEW SENATORS: Alexander (Rebecca), Farwell, Garritano, Haverty, Leung, Mansfield, Memmer, Steinroetter, Stoller, White, Wohl, Worsley, Zwikstra**

- I. President Ball called the meeting to order at 3:02pm.
- II. Special Presentation/Discussion: Floyd Davenport (CIO/Director of ITS) will discuss and answer questions regarding technology issues:
  - Davenport passed around a handout with key points about recent or upcoming issues and upgrades.
  - Davenport started by discussing roaming profiles. He said that roaming profiles are beneficial, but they sacrifice performance (slower logins, etc.). SO he would like to remove these over time.
  - Modellmog asked if there were differences by classrooms or is it an age of the computer issue. He answered that the first time you login in any room for the first time, that it will take a bit longer. He also admitted that it could be an age issue, but Haverty noted that upgrades happen on a regular basis.
  - They may look in to saving to shared drives on classroom computers rather than saving things on desktops (which can slow down performance)—or perhaps something through D2L.
  - Schmidt wondered if the computers would be wiped overnight. Haverty said that they would not be doing this. Davenport added that they have to figure out how to implement this and they'll devise a communication plan about it ASAP.
  - Modellmog wondered if there was a time limit that should cause a response or request to ITS. Haverty responded that logins should happen in just a couple of minutes. If it's taking 10-15 minutes or so then there is a problem and a message should be sent.
  - Petersen wondered about what a student will see if they have to change computers. Haverty said that they could save them to My Documents. They may consider other options for desktop saving for (at least) library or computer lab computers).

- He encouraged people to subscribe to the IT blog.
- If you have specific technologies that you're interested in, engage the Faculty IT Advisory Council (FITAC) and/or work with Margret Wood and C-TEL.
- Petersen asked about the model classrooms; as we move forward and talk about these, what's the technology strategic plan and timeline for moving forward? Davenport said that there really isn't one but that we should move forward to try to develop one.
- Modellmog asked about the Wi-Fi connectivity on campus—she's heard that it's spotty from students. Davenport said that the situation is being monitored. We put thousands every year into continuously upgrade the network in different areas (Henderson was just done for approximately \$60,000). It's continuously monitored.
- The new Banner from D2L transfer for grades is working pretty well so far, but the F grade that requires attendance is still somewhat difficult to report since it requires a last date of attendance. This transfer has been opened up to everyone.
- Reminder: On 5/21 and 5/22, D2L will be down for maintenance.

III. The Minutes of the Faculty Senate Meeting of April 20, 2015 were approved.

IV. President's Opening Remarks: NONE

V. Report from the Faculty Representative to the Board of Regents:

- Budget and finance committee meeting: Faculty salary analysis for FY14: the summary stated, the average salary for the top 3 ranks was 6.4% lower than comparable universities (a slight improvement from a year earlier when we were 6.5% below the average). There was much verbal support for bringing this average up. The enrolment report was also presented (summaries are available on the actual minutes with President Ball will be happy to forward to anyone who is interested). Enrollment is down from fall 2013. The Tuition and fees analysis revealed that our increase of 4.6 % from 2013 to 2014 ranked Washburn in the middle of the KS institutions and below average.
- General Board meeting: The Board approved 6 new sports programs including Men's Track and Field. Contracts for building improvements and maintenance were also approved. The Vision 2022 was presented as a draft of the strategic plan.

VI. VPAA Update—Dr. Randy Pembroke:

- Thanks to all of you who attended the General Faculty meeting.
- Spoke to the president this morning; we should have a pre-approval for Regents vote items so that we can proceed on them for time-sensitive items approved on April 30<sup>th</sup> by General Faculty.

- Please plan on attending the 150<sup>th</sup> commencement exercises on May 16, 2015.
- Please fill out Margaret Wood's survey regarding C-TEL (if you have been involved in it or you might want to be involved with it in the future).
- We will start keeping track of minors (with the purchase of DegreeWorks). On the local level, this will have to be discussed how to indicate that people are minors.
  - Schmidt asked if the software would be able to track pre-professional programs (pre-law, pre-med, etc.). Pembroke said these questions need to be brought up so that we can ask Davenport. If you have items like this, send a note to Davenport and CC Pembroke on it.
- Vision 2022: We developed action items in 2012 and there was confusion between this and the then-current strategic plan. In the (Vision 2022) Academic committee, we included items from the old strategic plan (or confirmed that we didn't want to proceed with the item). So the Vision includes almost all of the unfinished items from the old strategic plan. Vision 2022 will likely be added to so it can evolve to include items that people want to focus on.
  - Schmidt asked how we will engage in shared faculty governance moving forward with Vision 2022. Pembroke said that to have faculty involved in strategic planning assumes that there will be new strategic planning in the future. He encourages faculty to read Vision 2022 and see where it could be added to or if there are ideas that aren't represented and then communicate these ideas to administration. Can these be included in Vision 2022 or do we need a new approach or plan? The important thing is that we uphold the goals of the institution and hold ourselves accountable to them (and for now, that's Vision 2022).

**VII. Faculty Senate Committee Reports: NONE**

**VIII. University Committee Reports**

- The Honors Advisory Board minutes from April 1, 2015 were received.
- The Library Committee minutes from April 21, 2015 were received.

**IX. Old Business: NONE**

**X. New Business: NONE**

**XI. Special Orders:**

- Welcome to our new senators!
- Election of Faculty Senate Officers for 2015-2016
  - President: Jennifer Ball was re-elected
  - Vice President: Linsey Modellmog was elected.
  - Secretary: Jim Schnoebelen was re-elected.
  - Parliamentarian: Dan Petersen was elected.

**XII. Information Items: NONE**

**XIII. Discussion Items: NONE**

**XIV. Announcements:**

- **Ball noted that we will need representation on the Executive Committee and on the various committees. She will be setting these (tentatively) and then passing a list of them around. Nothing will be set in stone until fall.**
- **Schmidt announced that April 29, 2016 is the date for the 2016 Apeiron.**

**XV. President Ball adjourned the meeting at 4:15pm.**

## **International Education /International WTE Committee**

**March. 26, 2015, 4-5 pm, International House**

Present: Alex Glashausser, Liviu Florea, Lara Rivera, Nancy Tate, Brian Ogawa, Mary Sundal, and Baili Zhang; Judy McConnell-Farmer and Karen Diaz Anchante sent in their comments and votes by email.

Minutes of Feb. 26 meeting were approved.

Zhang reported that President Farley and he just returned from Vietnam, where they explored the market for potential student recruitment. Florea reported that the first group of students from Belgium under a new exchange program had a successful visit to WU. Rivera reported that the third Fukuoka (Japan) University group of nursing students completed their program at WU successfully.

Three funding applications were reviewed. Carpenter's and Isaacson's proposal was tabled for a number of questions to be addressed. It was later approved by email to fund both. Morgan's proposal was not recommended.

The committee decided to hold a discussion on the issue of two co-presenters/co-authors applying for funds and the definition of "no-pay teaching" at the next meeting.

Zhang informed the committee that recent graduates of WU (within two years of graduation) will be charged the same application fee for study abroad as currently enrolled students instead of paying the higher rate for community members.

Baili Zhang

## Assessment Grant Committee Meeting

May 7, 2015

Assessment grants were reviewed by the committee and approved as indicated below:

### Assessment Grant Applications:

**Grant, Emily** Requested: \$2000 Awarded \$1500  
Proposal: Provide stipends to faculty who evaluate student performance. This is a one time grant.

**Lolley, Hillary** Requested: \$2000 Awarded \$2000  
Proposal: Continued enhancements of flipped classrooms.

**Hockett, Jericho** Requested: \$3000 Awarded: \$1500  
Proposal: This was a combined request for an Assessment and Curriculum grant to continue work on the development and pilot test of an undergraduate teaching of psychology practicum program.

## Curriculum Grant Committee

April 22, 2015

### Meeting Notes

Present: Nancy Tate, David Pownell, Barbara Scofield, Margaret Wood

Lori Fenton and Diane McMillen by electronic means

The committee received a total of six grant applications. A summary of the applications received and the committee decision regarding each application follow:

<b>Susan Bjerke</b>	\$2000.00	Awarded fully
Purpose:	Request to develop an immunology laboratory course to accompany the Biology Department's already existing immunology lecture course. Supplies will also be Purchased.	
<b>Julie Boydston</b>	\$1838.00	Awarded fully
Purpose:	Request to develop a new course "Child, Family and Marital Therapy Practicum" in the Psychology department.	
<b>Amy Memmer</b>	\$1500.00	Partially Awarded
Purpose:	Significantly enhancing the Litigation I and II courses to make the courses interactive through case based practices and other innovative means.	
<b>Jericho Hockett</b>	\$1500.00	Partially Awarded
Purpose:	Development and pilot test an undergraduate teaching of Psychology practicum program in which advanced undergraduate assistants learn about teaching psychology through action.	
<b>Diane McMillen</b>	\$2000.00	Denied
Purpose:	Request to create a new course to be offered online to enhance the human services departments coursework in prevention.	
<b>Reza Espahbodi</b>	\$3000.00	Denied
Purpose:	Request travel money to a conference outside of the FY16; development of a course designed to create significant interest in and greater entry level access to careers in the accounting profession.	



## Faculty Development Grant Committee

April 22, 2015

### Meeting Notes

The committee received a total of three grant applications totaling \$1,500.00. It was decided to review these applications via electronic format; voting was also accomplished by electronic means. A summary of the applications received and the committee decision regarding each application follow:

**Jericho Hockett** \$500.00 Awarded fully

Purpose: Travel regionally to gain expert advice on the ULA program being developed for PY 100.

**Norma Juma** \$500.00 Awarded fully

Purpose: Attend the IAABD 2015 conference

**Park, Sangyoub** \$500.00 Awarded fully

Purpose: Attend the ASA conference in Chicago IL.

### Summary of funds disbursement

The total amount requested was \$1,500.00. The first round of money distributed for Fall 2015 is \$1500.00.

## General Education Course Review

### Committee Meeting

April 8, 2015

Members Present: Cheryl Childers, Annie Collins, Sarah Cook, Vickie Kelly, Dmitri Nizovtsev, Bradley Siebert, Nancy Tate, Roy Wohl

Members not attending: Elise Blas, Kelly Watt (electronically)

Dr. Tate called this meeting to order by thanking everyone for their work throughout the general education course review cycle and through their reviews of new general education course submissions.

**Course Reviews for 2015 to 2016:** Several courses were reviewed for general education consideration. In summary, all courses were approved with suggested modifications noted. Departments were notified late April of the approval along with the suggested modifications that will enhance the strength of the course.

Courses reviewed are as follows:

AN 112 Cultural Anthropology

AR 101 Survey of Art History I

AR 102 Survey of Art History II

AR 103 Introduction of Art

AR 306 Development of Modern Art                      Hasn't been taught in 3 years

AS 101 Introduction to Astronomy

BI 100 Introduction to Biology

BI 102 Introduction to Biology Lab

EN 101 Freshman Composition

EN 206 Beginning Poetry Writing

EN 208 Business and Technical Writing

FR 102 Beginning French

GE 102 Beginning German

IL 170 Library Research

MA 140 Statistics

MA 141 Applied Calculus

MU 100 The Enjoyment of Music

MU 103 Jazz History

PH 100 World Views and Moral Values Introduction to Philosophy

PH 104 Introduction to Logic and Critical Thinking

PS 101 Introduction to Physics

PY 100 Introduction to Psychology

SO 100 Introduction to Sociology

SP 102 Beginning Spanish

TH 202 Acting 1

TH 207 Survey of Drama II

Not submitted for review are the following courses:

CH 103 Introduction to Forensic Chemistry

HI 100 Survey of Early World History (was submitted for consideration)

HI 101 Changing World History: Traditions and Transformations (was submitted for consideration)

HI 102 Modern World History (was submitted for consideration)

The meeting was adjourned.

## **Interdisciplinary Studies Committee Meeting**

### **4/8/2015**

The Interdisciplinary Studies Committee conducted an online review of a minor proposal from the Leadership Institute adding one new course (LE 385) and clarifying the acquisition of the certificate at the associate degree level and the minor at the baccalaureate degree level. The proposal passed unanimously.

Respectfully submitted,

Nancy Tate, Chair

# **Interdisciplinary Studies Committee Meeting**

## **5/4/2015**

The Interdisciplinary Studies Committee conducted an online review of a new tiered system for honors students which allows the program to be more accessible to all students and to receive recognition for what has been accomplished. The proposal passed unanimously.

Respectfully submitted,

Nancy Tate, Chair

## Small Research Grant Committee Meeting

April 23, 2015

Committee members present: Gloria Dye, Brendan Fay, Brian Thomas, Norma Juma and Nancy Tate (chair) (Marilyn Masterson and Barb Quaney by electronic vote)

Dr. Nancy Tate provided an overview of the small research grant committee's duties and responsibilities.

\$48,000 is available to award for the Major research and the small research grants. The pattern of the committee is to award close to ½ of the total amount available in the spring meeting which leaves a remaining balance available for faculty who wish to submit a grant application in early fall.

### Major Research Grant Applications:

<b>Black, Steve and Thomas, Brian</b>	Requested: \$9973	Awarded \$9973
Proposal:	A small radio telescope for solar and astronomy research.	

<b>Sheldon, Mary</b>	Requested: \$3,500	Awarded \$3500
Proposal:	Compile an anthology and writing a scholarly article for inclusion in the anthology.	

<b>Boydston, Julie</b>	Requested \$8100	Denied
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<b>Kwong, KM</b>	Requested \$3309.80	Denied
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### Small Research Grant Applications:

**Dinkel, Shirley**

**Patzel, Brenda**

**Fredrickson, Anne**

<b>Wilson, Gwen</b>	Requested: \$3000	Awarded \$3000
Proposal:	Analyze LGBTQI content in primary care textbooks used in nurse practitioner education programs.	

<b>McMillen, Diane</b>	Requested \$3000	Partial Award
Proposal:	"Sharing the Health: Awakening Joy" which is a book to be used in the classroom and as a resource within the discipline.	

<b>Hockett, Jericho</b>	Requested \$3000	Partial Award
Proposal:	Analyze the subjective and objective effects of Undergraduate Learning Assistants who provide support to a faculty-of-record.	

<b>Park, JaeYoon</b>	Requested \$3000	Pending IRB
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<b>Park, Sangyoub</b>	Requested \$3000	Pending IRB
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## Summary

The current total amount awarded was \$19823 for the small and major research grants. Two pending grants will impact the remaining balance for the fall awards.